

## CITY OF DESOTO

### FY 2022 CAPER

#### Executive Summary

The City of DeSoto receives Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD) as an entitlement grantee. Each year, the City is required to report and assess the progress made towards achieving strategic plan and action plan goals outlined in the City's annual action plan within 90 days after the close of the program year in the Consolidated Annual Performance and Evaluation Report (CAPER). The 2022 CAPER represents the 3rd year of the City's five-year 2020-2024 Consolidated Plan.

The City received Community Development Block Grant funding (CDBG) in the amount of \$296,637 for the fiscal year 2022-2023 (HUD Program Year 2022) for the period of October 1, 2022 – September 30, 2023. In addition, the City had \$811,943 of unexpended CDBG funds available at the beginning of the FY 2022-2023 CDBG program year. At the end of this fiscal year, \$580,345 of CDBG funds were drawn down and reimbursed to the City for grant-related expenditures. Of these reimbursed expenditures, \$493,872 or 85% of total CDBG expenditures were expended for services and program delivery costs for low to moderate income residents in DeSoto. \$461,384 (80%) of the \$580,345 FY 2022-2023 CDBG expenditures were for Minor Home Repair Program activities. The City spent an additional \$32,488 in CDBG funds for the Transportation Assistance Program.

In 2020, the City received a CDBG-CV allocation of \$432,616 to assist DeSoto residents with the COVID-19 pandemic. At the end of HUD FY 2022, the City has spent \$430,631 or 99% of its CDBG-CV allocation. All of the funds were expended on activities that benefit low to moderate income persons.

The following is a summary of the City's other FY 2022-2023 CDBG activities:

- The Sidewalk Repair Program – The City allocated \$7,310 of FY 2022 CDBG funds towards this activity. While the program was open to residents, the City did not receive any eligible application in FY 2022, and the City is considering reallocating funding to other projects that will serve a wider scope of eligible applicants.
- The DeSoto Senior Center Parking Lot, Sidewalks, and Facilities Improvements project – The City allocated \$78,000 of FY 2022 CDBG funds to this activity and the project also includes CDBG funding from prior years. During the program year, the City finalized the scope of work for the project and developed a Request for Proposals for Architectural and Engineering Services which was issued in December 2023. Construction activities for this project are anticipated to be underway by April 2024.

#### CR-05 - Goals and Outcomes

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed

throughout the program year.

Public Service / Transportation Assistance Program - As part of the 2022 Community Development Block Grant Annual Plan programs October 1, 2022 – September 30, 2023, the City of DeSoto allocated \$44,000 and continued funding for a Transportation Assistance Program. The program, funded since 2017, is designed to provide monthly subsidy utilizing fare cards to qualified applicants to pay for transportation with local taxi company Yellow Cab. The program pays for participants' transportation to essential services such as doctor's offices, pharmacy, grocery stores, hospital. Travel must originate or terminate in the City of DeSoto and is limited to locations within the City of DeSoto, Ellis and Dallas County. Participation is limited to low to moderate income persons (LMI 80%), including LMI eligible individuals, elderly persons 62 years and older, and persons with disabilities. Eligible participation is income restricted to HUD Guidelines for 80% Low-Moderate Income Persons. The 2022 Transportation Assistance Program was initiated November 1, 2022. As of September 30, 2023, a total of 52 participants were served. Of those served, 100% were LMI individuals 80% or below, seniors and/or disabled persons. During this reporting period, the City also closed out Transportation Assistance Program activities for PY 2021, which served 53 low to moderate income persons.

Housing Assistance/ Home Repair Program - As part of the 2022 CDBG Annual Plan programs in the period of October 1, 2022 – September 30, 2023, the City of DeSoto continued funding for Home Repair which had received reprogrammed CDBG funds from prior years. The Home Repair Program provides assistance up to \$10,000 to address all necessary repairs and accessibility modifications for eligible homeowners.

The Home Repair Program was initiated in FY 2021-2022, and after the City successfully procured contractors to perform inspection and construction services, the City began assisting homeowners under the Home Repair Program in FY 2022-2023. As of September 30, 2023, the City has completed 16 home repairs and as of the December 1, 2023, the City completed an additional 11 repairs for a total of 27 home repairs. There are an additional 4 projects in progress and 26 eligible applicants in the process of assessment (scope of work/ inspection). The City has committed all funding for this program through the FY 2023 program year, therefore the City is not accepting any new applications at this time. The City will begin processing applications already in queue (on the waiting list), should funding become available through reprogramming.

CARES ACT COVID 19 Funding - The City received a special allocation authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) in the amount of \$432,616 in June 2020. The city allocated and expended \$152,447 to Small Business Relief in the form of grants to local businesses for paycheck protection payroll and operating expenses through September 30, 2022. A total of forty-one eligible businesses were served and received up to a maximum loan of \$5,000 totaling the \$152,447.

The city also allocated and expended \$190,000 for utility assistance to approximately 102 low-income households and \$46,000 for administration. To date, a total of \$430,631.31 (99% of grant award) in CDBG CV funds has been expended.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting**

**goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source/ Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing Opportunities	Affordable Housing	CDBG: \$0	Direct Financial Assistance to Homebuyers	Households Assisted	48	0	0.0%	0	0	0.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$108,000	Homeowner Housing Rehabilitated	Household Housing Unit	98	16	16.33%	10	16	160.00%
Program Administration	Affordable Housing Special Needs Non-Housing Community Development	CDBG: \$64,160	Other	Other	2	2	100.00%	1	1	100.00%
Public Facilities	Non-Housing Community Development	CDBG: \$7,310	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	5	0	0.00%
Public Facilities	Non-Housing Community Development	CDBG: \$78,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	105	0	0.00%
Public Service Programs	Non-Homeless Special Needs	CDBG: \$44,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	35	105	300.0%	45	52	116.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City’s Home Repair Program finally began assisting homeowners in FY 2022 after spending much of FY 2021 conducting due diligence and procurement activities for the program. In FY 2022, the City assisted 16 homeowners and as of December 1, 2023, an additional 11 home repair projects were completed. There are another 30 home repair projects in progress awaiting scope of work/ assessment that will be assisted through the end of FY 2023. This program addresses the City’s highest priority need, housing, and funding for this program is expected to continue throughout the remaining Con Plan period.

Desoto allocated \$44,000 to fund a public services Transportation Assistance vouchers program. This program is designed to assist low-moderate persons, elderly, and persons with disabilities with their

transportation access to essential services. Approximately 52 LMI residents were assisted with funding.

The City continued funding the Sidewalk Repair Program, however, there haven't been any eligible applicants for this program. These funds will be recommended for reprogramming if no applicants are identified in the FY 2023 program year. Planning for the Senior Center Facility Improvement project is underway, and this project is expected to be completed in FY 2023.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

### 91.520(a)

	CDBG
White	8
Black or African American	114
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Other Multi-Racial	2
<b>Total</b>	<b>124</b>
Hispanic	1
Not Hispanic	123

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The above numbers include households assisted under the Transportation Assistance Program and Home Repair Program. The Transportation Assistance Program served 45 LMI individuals with FY 2021 funds (activity closed in 2022) and 52 LMI individuals with FY 2022 funds. The FY 2022 activity is still open. The Home Repair Program served 27 LMI households (which includes 16 completed repairs in FY 2022 and 11 that will be reported in FY 2023). Of the 124 households served, 8 (6%) white; 114 (92%) black; 2 (2%) other multi-racial.

Note: There is not a place to report “Other Multi Racial” in CR-10 screen, therefore the IDIS download will not reflect these numbers.

### CDBG-CV Funds

The Chocolate Mint Utility Assistance Program served approximately 102 LMI individuals with CDBG-CV funds and the CDBG-CV Small Business Loan Program served approximately 70 persons (40 loans).

Overall, the City of DeSoto is 66.9 percent Black or African American and 17.9 percent White, while 18.5 percent report to be of Hispanic or Latino ethnicity according to the 2022 US Census American Community Survey data. The other racial groups comprise 9.3 percent of the population.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	296,637	580,345

**Table 3 - Resources Made Available**

**Narrative**

The City expended \$580,345 in CDBG funds during the reporting period which included funding available from prior years. All expenditures were in compliance with the City's Annual Action Plan.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Low-mod areas	5	2	Low- and moderate-income areas
Citywide	95	98	CDBG services available to low and moderate income persons/households

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City did not receive any non-grant funding as matching leverage for the CDBG funds allocated for 2022. The City does not have any publicly owned land or property located within its jurisdiction that has been used to address needs identified in the Consolidated Plan or Annual Action Plan.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	10	27
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>10</b>	<b>27</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	27
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>10</b>	<b>27</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The Home Repair Program was initiated in FY 2021-2022, and after the City successfully procured contractors to perform inspection and construction services, the City began assisting homeowners under the Home Repair Program in FY 2022-2023. As of September 30, 2023, the City has completed 16 home repairs and as of December 1, 2023, an additional 11 home repairs were completed. There are an additional 4 projects in progress and 26 eligible applicants in the process of assessment (scope of work/ inspection).



The city continues to provide referrals to area churches and religious institutions providing assistance with food, utilities, rent, and volunteer repairs including handicap accessibility.

**Discuss how these outcomes will impact future annual action plans.**

Not applicable

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	65	N/A
Low-income	29	N/A
Moderate-income	30	N/A
<b>Total</b>	<b>124</b>	<b>N/A</b>

**Table 7 – Number of Households Served**

**Narrative Information**

According to the PR-23 CDBG Accomplishment Report/CDBG Beneficiaries by Income Category, for this reporting period the City of DeSoto served 124 low to moderate income persons/households. Of this amount, 65 persons/households were extremely low income (less than 30% AMI); 29 persons were low income (31%-50% AMI) and 30 persons/households had moderate income (51%-80% AMI). The City only receives CDBG funds and does not receive HOME funds.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of DeSoto is a participant in the Continuum of Care (CoC) in the Dallas area and is committed to directly participating in planning, programming, and funded activities. The City supports the data collection and participates in the program and activities sponsored by the Dallas County CoC and the Metro Dallas Homeless Alliance, aimed at reducing poverty and addressing the needs of persons in poverty and those in need of homeless service and support. The City participated in the Point In Time (PIT) Homeless Count sponsored by Metro Dallas Homeless Alliance, conducted in conjunction with the Dallas CoC.

The City coordinated with shelters and service providers to receive survey data of homeless persons in shelters in Dallas County, or accessing services on PIT night, identifying themselves as living or having recently lived in DeSoto. The City Manager's Office, Police Department and Code Enforcement Division staff participated in meetings in 2020-2022 with the Dallas Metro Homeless Alliance, to discuss how the City might effectively participate in the PIT Count, resulting in the City's participation in the scheduled counts for January 2020, January 2021, and January 2022. City staff focused on performing the PIT within the city limits of DeSoto. Based on data collected during the PIT Count for homeless persons in DeSoto, as well as the identification of homeless persons in Dallas County shelters (whose homeless origins began in DeSoto), City staff identified service providers and will make referrals of homeless persons to those services.

As noted, there currently are no service delivery systems, as such, for the DeSoto homeless population, which makes up a minute and extremely minimal percentage of the overall population of DeSoto. The City and local organizations rely upon services provided by other area organizations to provide assistance to homeless persons in DeSoto.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

DeSoto did not provide federal funding for shelter activities. Local organizations address these needs through alternative funding. The City does not provide entitlement funding for homeless shelters; however, shelter needs are supported by local organizations and resources that address homeless shelters, supportive housing, halfway housing, transitional housing, day shelters, low-income housing and drug and alcohol treatment.

Neighboring agencies such as The Living Word, Bridges Safehouse, Inc, the B&W House, Promise House , and Homeward Bound, provide homeless services and address emergency shelter and transitional housing needs for those transitioning to permanent housing and independent living arrangements. The City funds a Transportation Assistance Program, which provides monthly subsidy utilizing fare cards to

qualified LMI applicants for essential travel with Yellow Cab, a local taxicab company. The Program pays for essential services such as travel to doctor appointments, pharmacy trips, grocery store trips, etc. The City coordinates with local senior centers and senior living facilities to advertise and offer the Transportation Assistance Program. During community engagement and consultations with public and private agencies to identify needs for the 2022-2023 Annual Plan, transportation services were identified as a priority need.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

No funding is listed in the 2022-2023 Annual Plan to directly address homeless prevention however, the City continues to coordinate CoC with the Continuum of Care Coalition and the Metro Dallas Homeless Alliance (MDHA). The City also assisted low income DeSoto residents with rent and utility assistance with remaining CDBG-CV funds to assist with the response to the COVID-19 pandemic. DeSoto Police Department, Code Enforcement Division, and City Manager's Office staff participated in the PIT Count on March 3, 2022, to identify homeless persons in shelters and on the streets of DeSoto. Referrals were made to service providers and shelters, during the PIT Count and throughout the year, as needed.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

No funding was allocated in the 2022-2023 Annual Plan to address homeless prevention, but the City did provide funding through CDBG-CV for rent and utility assistance to respond to the continuing effects of the COVID-19 pandemic. The City continues to partner with local service providers through the Continuum of Care Coalition and the Metro Dallas Homeless Alliance.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

DeSoto does not have public housing units, but the City has three (3) affordable-housing rental communities: Primrose Park at Rolling Hills (250 housing units), Wintergreen Senior Apartments (180 units), and Texas Kirkwood Apartments (198 units). Each of these communities is subsidized with Low-income Housing Tax Credits and include some form of rental assistance to make rent more affordable for very low-income families. This housing is intended for low- and moderate-income households, based upon HUD's income limits calculations for the Dallas County, Texas Metropolitan Statistical Area.

Additional rental assistance is provided by local non-profit organizations and churches. City staff provides referrals and contact information on as-needed bases.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

There is no public housing within the City of DeSoto.

In the 2021-2022 Annual Plan, the need for house mortgage down payment assistance was identified as a priority. In the 2021-2022 year, the City created the Down Payment Assistance Program, to encourage homeownership by providing financial assistance for mortgage down payments for qualified applicants. However, with the lack of qualified LMI applicants, the Down Payment Assistance Program was discontinued, and funding has been reallocated to other CDBG programs that will serve a wider pool of qualified applicants. DeSoto continues to refer residents to other programs providing down payment assistance for Dallas County residents.

### **Actions taken to provide assistance to troubled PHAs**

There is no public housing within the City of DeSoto.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Job creation, living wages, and unemployment were identified as impediments to fair housing. In response to impediments, the city encourages efforts to attract business and development and to develop affordable housing projects using incentives and tax credit programs provided by the Desoto Economic Development Corporation when available. Funding including incentives These efforts included incentives to support development cost and assistance with regulatory compliance for development of a new Hilton Home 2 Hotel and expansion of Brittle-Brittle a family-owned candy manufacturer. These employers provide jobs to LMI persons.

Other impediments included transportation and access to essential services for persons impacted by poverty and limited income. The CDBG funded Transportation Assistance Program enabled 45 PY 2021 participants and 52 PY 2022 participants, LMI 80% or below, to travel to essential services.

The City received a special allocation authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) in the amount of \$432,616 in June 2020. The city allocated and expended \$152,447 to Small Business Relief in the form of grants to local businesses for paycheck protection payroll and operating expenses through September 30, 2022. A total of forty-one eligible businesses were served and received up to a maximum loan of \$5,000 totaling the \$152,447.

The city also allocated and expended \$190,000 for utility assistance to approximately 102 low-income households and \$46,000 for administration. To date, a total of \$430,631.31 (99% of grant award) in CDBG CV funds has been expended.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The city continues to research new funding sources for programs to address underserved needs. Funding limitations is a major obstacle to providing the services needed to focus on the remaining and growing issues that prevent families from breaking the cycle of poverty.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City's Home Repair Program assisted 27 homeowners with repair assistance during the reporting period and all pre-1978 homes were received a lead assessment. The city has approximately 5,174 housing units with the presence of lead-based paint in them, but it should be noted that the bulk of these units were constructed after 1960 and have the lowest possibility of lead-based paint. Overall, the lead hazard in DeSoto appears to be less acute than in older, often highly urbanized communities.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The city participates in the local COC Coalition to reduce the number of poverty-level families through the development of programs and services needed to assist those families with education, job opportunities and life skills training.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The city has developed relationships and contacts with a number of service providers, not-for-profit organizations, housing developers and lenders, and agencies at the state, regional and local levels. The City website includes links to various helpful resources for citizens. The City will continue to work to coordinate an effective delivery system with these entities to ensure proper referral and resources are provided to DeSoto residents.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City has developed relationships and contacts with a number of service providers, not-for-profit organizations, housing developers and lenders, and agencies at the state, regional and local levels. The City website includes links to various helpful resources for citizens. The City will continue to work to coordinate an effective delivery system with these entities to ensure proper referral and resources are provided to DeSoto residents.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City's code enforcement services and infrastructure improvements funded with general fund dollars helps to address barriers to decent affordable housing by creating more inviting communities that are affordable to low to moderate income families.

The City allocated funding to the Home Repair Program in the 2022 Program Year which helps homeowners with essential repairs and accessibility improvements. A total of 16 homeowners received assistance under this program as of September 30, 2023 and an additional 11 homeowners were assisted as of December 1, 2023.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City provides outreach to minority businesses to encourage participation in providing goods and services to the city. The city provided outreach to persons with disabilities, minorities and non-English speaking person encouraging participation in the Transportation Assistance program. Senior service agencies and senior housing providers provide outreach and assistance to non-English speaking persons applying for the program.

The City of DeSoto continued its use of monitoring standards and procedures. The City has developed its own set of Program Policies and Procedures and Project and Program Monitoring Procedures. The following description outlines the policies, standards, and procedures that the City will employ to ensure compliance with program requirements.

The Administration Department views its monitoring responsibilities as an ongoing process, involving continuing communication, evaluation, and follow-up. The process involves frequent telephone contacts, written communications, the analyses of reports, audits, and periodic meetings with the agencies and city departments responsible for entitlement funded programs. The Department's staff will stay informed concerning compliance with program requirements and the extent to which technical assistance is needed. The City has developed program policies to ensure program comply with federal guidelines which include monitoring of programs and subrecipients.

The overriding goal of monitoring is to identify deficiencies and promote corrections in order to improve and reinforce performance. Deficiencies are corrected through discussion, negotiation, or technical assistance. The three stages utilized for addressing problem areas are early identification of problems, intervention for more serious or persistent problems, and sanctions.

Non-profit organizations that receive CDBG funds will be required to submit monthly financial and performance reports prior to reimbursement of expenditures. These reports will provide sufficient information to document compliance with timely expenditures and performance objectives. Performance objectives and outcomes will be required of all nonprofits receiving funding and will be incorporated in the contract agreement with the City. Monthly reports will allow for monthly "desk monitoring" throughout the program year. The Administration Department will review these reports monthly.

If funding is allocated to Community Housing Development Organizations (CHDOs) for housing development in DeSoto, CHDOs will submit monthly performance and matching reports to the city to ensure ongoing compliance and goal accomplishments. These organizations will be subject to annual CHDO certification and annual monitoring when new projects begin, or when deemed necessary through a risk assessment. The City of DeSoto does not receive HOME Investment Partnerships Program funds at this time.

City staff will provide technical assistance to social service and housing organizations that receive Federal funds, either by phone, email, or on-site visits whenever a change in program staff or other operational concerns develop.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The city considers the involvement of its low- and moderate-income residents to be essential to the development of its CAPER. The city ensures that all Public Hearings are held at times and locations convenient to potential and actual beneficiaries and with accommodations for persons with disabilities. Upon request, in advance of the meeting, the City will attempt to make accommodations for those individuals in need of special assistance.

On December 10, 2023, the City published a public notice in the Focus Daily Newspaper and on the City's website to notify residents of the availability of the draft 2022 DeSoto Consolidated Annual Performance and Evaluation Report for review and comment. The draft CAPER was posted on the City's website and written comments were accepted from December 11 – 26, 2023. The City did not receive any comments by the end of the comment period. The affidavit of publication is included in the attachments of this CAPER.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Not applicable

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No



12/27/2023

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

N/A

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0				
Direct, on-the job training (including apprenticeships).	0				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0				
Outreach efforts to identify and secure bids from Section 3 business concerns.	0				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0				
Held one or more job fairs.	0				
Provided or connected residents with supportive services that can provide direct services or referrals.	0				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0				
Assisted residents with finding childcare.	0				
Assisted residents to apply for or attend community college or a four-year educational institution.	0				
Assisted residents to apply for or attend vocational/technical training.	0				
Assisted residents to obtain financial literacy training and/or coaching.	0				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0				
Provided or connected residents with training on computer use or online technologies.	0				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0				
Other.	0				

**Table 9 – Qualitative Efforts - Number of Activities by Program**

12/27/2023

## **Narrative**

The City did not undertake Section 3 activities during this reporting period.